

Village of Maineville

8188 S. State Route 48 * Maineville, Ohio 45039



SERVICE REQUEST OR COMPLAINT FORM – Non Police Matter

TYPE OF REQUEST: COMPLAINT SERVICE REQUEST

Section 1: Your Information

Name		Are you a resident of the Village <input type="checkbox"/> Yes <input type="checkbox"/> No	
Address	City	State	Zip Code
Home Phone	Email Address		

Section 2: Complaint / Service Location

Name			
Address	City	State	Zip Code
Subdivision	Cross Street		

Section 3: Please describe the nature of the issue; please be as descriptive as possible.

Section 4: Please describe what actions you feel are necessary to correct the issue.

We do not take anonymous forms. Please fill in your name and contact information. Failure to provide the necessary information will result on the action item or complaint being considered closed. We **DO NOT DISCLOSE** your name when following up on an inquiry or complaint.

This form must be filed directly with the office of the Village Administrator.

Print Name: _____

Signature: _____

Date Submitted _____

*** * * * *OFFICE USE ONLY* * * * ***

Received on: _____ Received by: _____

Action department: Administration Street Police Zoning

Results: _____ File #: _____

Once completed, forward this form the office of the Administrator for filing.

www.mainevilleoh.com

Administration: 513-583-8202 * Police: 513-583-0048 * Street and Zoning Department: 513-583-9961