

# Village of Maineville

## Council Meeting Minutes

December 6, 2018

7:00 PM

Mayor Shearer opened the regular council meeting at 7:00 p.m. He asked everyone to stand for the pledge of Allegiance.

The invocation was given by Councilman Sevier.

Roll call vote of Members present was as follows:

Mayor Shearer – Yes

Mr. Kembel - Yes

Mr. Bingham – Absent

Mr. Dook - Yes

Mr. Gaebel - Yes

Mrs. Humphries – Absent

Mr. Sevier – Yes

Motion to excuse Mrs. Humphries and Mr. Bingham was made by Mr. Kembel seconded by Mr. Gaebel. Roll call vote to excuse was as follows:

Mr. Kembel – Yes

Mr. Bingham – Absent

Mr. Dook – Yes

Mr. Gaebel – Yes

Mrs. Humphries – Absent

Mr. Sevier – Yes

4 – yea/2 – absent/0 – nay

Motion to excuse Mr. Bingham and Mrs. Humphries passed.

Motion to adopt the minutes from the November 15, 2018 was made by Mr. Dook seconded by Mr. Kembel. Roll call vote to adopt the minutes was as follows:

Mr. Dook – Yes

Mr. Gaebel – Yes

Mr. Kembel - Yes

Mr. Bingham – Absent

Mr. Dook – Yes

Mrs. Humphries – Absent

Mr. Sevier – Yes

4 – yea/2 -absent/0 – nay

Motion passed to adopt the November 15, 2018 minutes.

Motion to approve this evenings agenda was made by Mr. Gaebel seconded by Mr. Kembel. Roll call vote to approve the agenda was as follows:

Mr. Dook – Yes

Mr. Gaebel – Yes

Mr. Kembel – Yes

Mr. Bingham – Absent

Mrs. Humphries – Absent

Mr. Sevier – Yes

4 – yea/2 – absent/0 – nay

Motion passed.

Mayor Shearer announced that CT Engineer Mr. Don Shvegza was present to review 2018 and upcoming 2019 capital infrastructure projects. He briefed Council on the capital improvements for road work that is proposed for 2019 and the grants that could be available. He said that the SCIP Funds would probably not be seen until closer to 2021. He said that the Mulberry Culvert would be the next large project. There has been discussion on the culvert size in the area of

Mulberry St and State Route 48 and including Sycamore Street. He also presented an update of various charges for the 2019 year of coverage for engineering costs.

Mayor Shearer presented a ballot from OPWC in regard to the election of three representatives for the municipality representation on the committee. He explained that this was a voted position on Issue #2 funding for road and various other maintenance projects for villages in Ohio. Those recommended were, Todd Hart Clermont County, Sherry Kippenger New Vienna Council,, Pat Brenner of Harveysburg. Council agreed with the ballot choices above.

Motion to approve the above candidates for the committee was made by Mr. Drook, second from Mr. Kembel. Roll call vote was as follows:

Mr. Drook – Yes  
Mr. Kembel – Yes  
Bingham – Absent  
Mr. Gaebel – Yes  
Mrs. Humphries – Absent  
Mr. Sevier – Yes  
4 – yea/2 – absent/0 – nay  
Motion passed.

Mayor announced that Duke Energy has a decrease in gas charges.

There was no Police Report for the meeting since Chief Mason was on vacation last week.

Mayor Shearer introduced new employee's Scott Napier for part-time street maintenance and Mary Beth Campbell who will be replacing Stephanie Meade as Mayor's Court Clerk. There will be appointments and swearing in later due to a quorum. Motion to appoint Scott Napier and Mary Beth Campbell was made by Mr. Gaebel seconded by Mr. Drook. Roll call to appoint was as follows:

Mr. Gaebel – Yes  
Mr. Drook – Yes  
Mr. Kembel - Yes  
Mr. Bingham – Absent  
Mrs. Humphries – Absent  
Mr. Sevier – Yes  
4 – yea/2 – absent/0 – nay  
Motion passed.

Mr. Napier will be working 8Hrs. on Monday and Wednesday and 7.5 Hrs. on Friday unless otherwise instructed at a rate of \$14.00 per hour. Mrs. Campbell will be working at an hourly rate of \$14.00 per hour for 24 to 27 hrs. per week.

#### **COMMITTEE/COUNCIL**

Mr. Kembel had nothing to report for Committees

Mr. Drook reported that the Planning Commission was ready to present the final draft of the revised zoning book to council for the public hearings. The legal add will be posted prior to December 17, 2018. There will be two public hearings that will follow, for a total of three public hearings before adoption by Council.

Motion was made by Mr. Kembel and seconded by Mr. Drook to proceed with the process for adoption of the new zoning code book. Roll call vote to proceed was as follows:

Mr. Kembel – Yes  
Mr. Drook – Yes  
Mr. Bingham – Absent  
Mr. Gaebel – Yes  
Mrs. Humphries – Absent.  
Mr. Sevier – Yes  
4 – yea/2 – absent/0 – nay  
Motion passed to forward the zoning book final draft to Council for the hearings.

Mr. Gaebel announced that the Village Christmas event will be held on December 22, 2018 from 3PM-5PM

**FINANCE**

Fiscal Officer Sharee' Dick presented the current December reports. The Funds Summary total balances were \$444,198 after encumbrances, GF revenue MTD of \$11,788 and expenses MTD of \$3,997. The YTD expenditures for the GF were \$709,151 with YTD receipts of \$599,834, leaving an unencumbered GF balance of \$91,906. She pointed out the Village has completed many large projects this year but suggested the spending on any other large projects be suspended until revenues had a chance to replenish the GF ending cash balance. She stated it was pertinent that the Village maintain a GF fund cash balance of around \$150,000. She reported that she was beginning the work required to start the reporting requirements for yearend closure.

The following Ordinance and Resolutions will appear on Councils next agenda for adoption due to absenteeism this evening of the required number of voting Council members.

Ordinance No. 2018-06 Amending Ordinance No. 2002-08 and 2015-05 of the Codified Ordinance of the Village of Maineville regarding Municipal Income Tax and declaring an emergency (HB49 changes)

Resolution No. 2018-23 To hire Scott Napier as a part time employee for the Maineville Street Department and declaring an emergency.

Resolution No. 2018-24 To hire Mary Beth Campbell as a part time employee for the Maineville Mayor's Court and declaring an emergency.

**SOLICITOR**

Village Solicitor Kevin McDonough had nothing to bring before Council at this time.

There being no further business to be brought before Council at this time motion to adjourn the meeting was made by Mr. Gaebel seconded by Mr. Kembel. Everyone present agreed with a voice vote of yes. The meeting adjourned at 7:51 p.m.

Adopted: *December 20, 2018*

  
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Fiscal Officer/Clerk Sharee' Dick

  
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Mayor William Shearer